



Jack's Urban Meeting Place

RENTAL APPLICATION

Events within 30 days are subject to availability and resources.
Applications may take up to seven (7) business days to process upon receipt.
Return to events@jumpboise.org

Activities must align with JUMP's mission of "Creating an environment for inspiring human potential" including the following criteria:

- Educational, participatory, and charitable experiences.
- Connects people from all walks of life – community building.
- Activities that help people see the world and themselves differently.
- Creative, out-of-the-box, self-esteem building.
- Inspires one to JUMP, try new things, take risks, and promote personal growth.

Jump does not host private events such as weddings, birthdays, rehearsal dinners, retirement parties or memorials.

Please fill out all sections below to the best of your ability – if questions or request for information do not pertain to your rental please write "NA"; areas left blank may delay review.

Application Date Submitted: _____

Organization/Individual Name: _____

Contact Name: _____ **Phone:** _____

Email: _____

Website: _____ **Social Media:** _____

Organization Designation

501(c) Tax ID # (required if applicable) _____

Tax Exempt – **Form ST-101** Sales Tax Resale or Exemption Certificate **required.**

Business

Other: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Organizational Mission:

Event Title: _____ **Est. Attendance:** _____

Desired Event Date: _____ **Alternative Date(s):** _____

Load in time: _____ **Event Start time:** _____

Event End time: _____ **Load Out End time:** _____



Jack's Urban Meeting Place

RENTAL APPLICATION

Please submit at least 30 days in advance of your requested rental date.
Applications may take up to seven (7) business days to process upon receipt.
Return to events@jumpboise.org

General Rental Location(s) – check all that apply:

- Celebration Circle (outdoor)
- Inspire Studio (Level 4)
- The Deck (Level 5/outdoor)
- Play Studio (Level 4)
- Move Studio (Level 5)
- Front Lawn (Level 1)
- The Loft (Level 5)
- Pioneer Level (Level 6)
- Make Studio (Level 5)
- Other: _____
- Garden Terrace (Level 3)
- Jump Room (Level 5)
- Share Studio (Level 1)
- Amphitheater (outdoor)

Event Type – check all that apply:

- Banquet (plated)
- Banquet (Buffet)
- Performance (Theater seating)
- Trade Show with Vendors (Additional fees may incur)
- Conference/Meeting
- Reception (Hors d'œuvres)
- Other: _____

Standard Room Charge Includes: tables, chairs, linens, *standard stage (12'x24'), podium, basic AV package, basic set-up and tear down.

*Pioneer Room & JUMP Room

Room configurations other than the standard options above (and room flips) may incur additional fees. Speak with your Event Coordinator to learn more.

Brief Event Description:

Meeting the mission:

As a business, standard meetings don't align with our mission, however we can help you with it! JUMP offers Experiences that invite your group to learn something new, think creatively, or simply help everyone connect with each other. See your options [HERE](#) and talk with your current JUMP Event Coordinator who can help you pick the right experience for your event!



Jack's Urban Meeting Place

RENTAL APPLICATION

Please submit at least 30 days in advance of your requested rental date.
 Applications may take up to seven (7) business days to process upon receipt.
 Return to events@jumpboise.org

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is this rental open to the public? <i>Please note that JUMP prioritizes non-profits and does not allow community events/programs that promote/support a private business.</i>
<input type="checkbox"/>	<input type="checkbox"/>	Is this rental free to attend?
		If no, what is the ticket fee/admission price? _____ <i>Applications without fee listed will not be processed</i>
		Where do the proceeds of ticket sales go? _____
		If you have an admission/ticket fee, you must fill out and submit a completed Form ST-101 Sales Tax Resale or Exemption Certificate. You can fill out one HERE
<input type="checkbox"/>	<input type="checkbox"/>	Does your rental need food/beverage?
		All catering is offered exclusively through Thomas Cuisine Management (Food trucks are not allowed)
<input type="checkbox"/>	<input type="checkbox"/>	Would you like bar service? If yes, will the bar be hosted? (paid for by the renting organization)
<input type="checkbox"/>	<input type="checkbox"/>	Does your event require staging? Standard stage is 12' x 24'. If you require a larger stage, labor fees will be applied.
<input type="checkbox"/>	<input type="checkbox"/>	Does your rental require Audio Visual needs? (1 hr. basic AV tutorial provided)
<input type="checkbox"/>	<input type="checkbox"/>	Will a drone be used during any portion of your event? If yes, please provide proof of pilot's permit and FAA Certification (use is not guaranteed)
<input type="checkbox"/>	<input type="checkbox"/>	Do you intend to sell items on-site?
<input type="checkbox"/>	<input type="checkbox"/>	Will goods or promotional materials be distributed?
<input type="checkbox"/>	<input type="checkbox"/>	Are sponsors involved with this event? If so, please list:
<input type="checkbox"/>	<input type="checkbox"/>	Would you like your community event listed on JUMP's online calendar? Once your rental is confirmed, send description, link(s), and horizontal image.
<input type="checkbox"/>	<input type="checkbox"/>	Do you have a theme? If yes, what is the theme?
<input type="checkbox"/>	<input type="checkbox"/>	Are you interested in adding a JUMP Experience to your event? If yes, please fill out the form HERE

Preferred, or historical, rental setup & needs; attach or include any previous room layouts or sketches:

Thank you for considering having your event at JUMP!

Lessee and its guests must comply with all applicable Federal, State and Local laws, rules and regulations with respect to health and safety issues at all times while on the premises. Without limiting the generality of the foregoing, the Lessee also agrees to follow and require all of its participants to comply with the Centers for Disease Control and Prevention guidance regarding disease outbreaks. The Lessee further agrees to comply with, and implement in their use of the premises, "best practices" put forth by the Center for Disease Control ("CDC"), including but not limited to requiring participants to stay home if sick. The Lessee shall incorporate all relevant provisions of the orders issued by the Idaho Department of Health and Welfare. Lessee shall bear all costs related to additional cleaning and decontamination of the Jump facilities necessitated by the non-compliance of the rules and regulations by the Lessee and its guests.